



"How To Do A Quick Clean Up Wiz Bang Of A Room!" *10 Tips You Can Do in 10-Minute Time Frames*

- 1. Put Things Into Piles**
- 2. Sort Piles Into Similar Things**
- 3. Clear and Put a Pile Away**
- 4. Box Things**
- 5. Create Files**
- 6. Create Filing Systems**
- 7. Clear Just This Surface Area**
- 8. Stack Things Closer To The Room They Belong In**
- 9. If It Builds Up 3 Times, Create A System for Flow**
- 10. Create Containers to Organize It**

It always helps me to get in the mood for a quick cleaning if I crank up the music!

If you take just 10 minutes to do any one of these things in a day, or just right at the time...

You'd be surprised how soon you can Whiz Bang a room into shape, even if it's done 10-Minutes at a time over a few days!

ENJOY THE JOURNEY!

"Jimmy Z"

"Jimmy Z" Zawiski runs TurboCoaching.com, a Personal and Professional Development Resource site and Training Center you can utilize to make a difference in you career and your life!

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